



Merinda Park Learning & Community Centre Inc

A0028764B

ABN 69 093 616 835

Melways Ref. 129 F8

Registered ACE Provider 3952

Phone: (03) 5996 9056

141-147 Endeavour Drive, Cranbourne North 3977

Fax: (03) 5996 9434

P.O. Box 7144 Cranbourne North 3977

Email: admin@merindapark.com.au

Web: www.merindapark.com.au

19th August, 2009

Dear Parents / Guardian,

We will be offering a Vacation Care program from Monday 21st September – Friday 2nd October 2009.

Please find attached the Booking Form and a program of each day's main activities. Merinda Park Learning and Community Centre office will be opened for bookings from 7.30am till 6.00pm on **Monday 7th September 2009**. In order to secure a place for your child/ren a booking form must be fully completed and payment for care and excursions paid for at the time of booking.

You can download booking forms, OSHC handbooks, newsletters and other information off our web site www.merindapark.com.au.

FEES

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted .

If you have any concerns regarding the payment of your fees please see the Centre Manager.

A separate enrolment form is attached for the excursions. If your child is attending on these days this form **MUST** be completed before your child will be allowed to attend the excursion.

WHAT TO BRING AND WEAR

All children need to be provided with a coat and appropriate clothing and footwear. ***Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and afternoon tea on Excursion Days. Children need to have their own drinks every day (Preferably water in a named refillable drink container)***

POLICIES AND PROCEDURES

A copy of our Children's Services Policies and Procedures is located in the Childcare Office; if you would like to view this at any time please see staff.

This program has been based on feedback from your child/ren during June school holiday program.

Please note that the program and arranged transport maybe subject to alteration or cancellation in the event of circumstances beyond our control.

If you have any queries or require any assistance please contact Kim Kauhausen–Crump, Athena Jones or Out of School Hours staff between 6.30am and 6.00pm weekdays.

Yours sincerely,

Kim Kauhausen - Crump
Children's Services Co-Ordinator

PARENTAL PERMISSION FORM **FOR SEPT- OCTOBER 2009 VACATION CARE PROGRAM**

Dear Parents

This form **MUST** be completed to enable your child/ren to be included in the activities.

I agree that my child/ren _____
attend Merinda Park Learning and Community Centre Sept-October 2009 Vacation Care Special day events.

PLEASE CIRCLE DATE TO INDICATE ATTENDANCE

Tuesday 22 nd September	Task Works
Friday 25 th September	Aussie Rules Footy Day
Thursday 1 st October	Excursion – Masquerade Performing Arts “Suessical Jr” and “The Aristocats
Friday 2 nd October	Incursion – Helen O’Grady Drama School

WALKING PERMISSION

During the Vacation Care program St Therese’s have been kind enough to allow us the use of their playground. We intend to take them up on their generous offer at least once a day weather permitting.

We are also lucky to have a play ground just at the back of our premises of which we would also like to take advantage if weather is permitting.

I do/do not give permission for my child/ren to be taken to St. Therese’s and the adjoining park to Merinda Park Learning and Community Centre accompanied by regulatory staff ratios during the Sept-Oct 2009 vacation care program.

In case of illness or an accident, I hereby authorize the staff from the program to seek medical or other attention, as required, at my cost.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its officers and servants will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Signed: _____ Date: _____

Name (please print) _____

Day time contact number:: _____ Mobile number:: _____

Emergency contact name:: _____

Relationship to child/ren: _____ Contact Number: _____

Name of Doctor/Medical Service _____

Full Address Doctor/Medical service _____

Telephone number _____

PARENTS COPY please keep

PLEASE READ THIS NOTICE CAREFULLY

Monday 22nd September – Excursion Task works

Please ensure your child/ren will be at the Centre by 9.00am as we will be leaving the centre at 9.15am travelling by Cranbourne Transit to **Task works** at Mulgrave.

Taskworks is a unique new activity center for children aged. 4 - 14 years and families. The indoor venue houses 6 different "Task Centers" and is designed to promote different skills, whilst ensuring there is an activity to suit all children. **Taskworks** is Australia's first 100% hands-on venue, encouraging children to be involved in **problem solving, creative and coordination activities**.

We will be departing Taskworks around 2.30 pm and expect to arrive back at Merinda Park Learning and Community Centre at 3.00pm.

All Children will need to bring the following-

- **Healthy morning tea and lunch with 3-4 bottles of water,**
- **Appropriate clothing**
- **2/3 of the facility is SOCKS only. The other sections requires runners (no black soled shoes)**

Friday 25th September – Hot Dog and drink for lunch \$3.00

Support your favourite football team by wearing your team colours etc footy jumper, scarf or a beanie. Merinda Park Learning and Community Centre will be providing children with a Hot dog and drink for lunch. Parents/Caregivers may provide their child/ren with additional food or drink on this day. Weather permitting we will be going to St Therese's for a few football activities.

Thursday 1st October – Excursion Cranbourne Community Theatre Live performance

Please ensure your child/ren are at the Centre by 11.30am as we will be leaving the centre at 12 noon travelling by Cranbourne Transit to Cranbourne Community Theatre Brunt St, Cranbourne. Children will be watching the live performance by Masquerade Performing Arts of "Suessical Jnr" seeing all of the favourite Dr Suess characters brought to life such as Cat in the Hat, Horton the elephant, AristoCats Kids and many more. The production is entertainment by children for children. Show time is 2 hours including a 20 minute interval.

Departing at 3.15pm to arrive back at the Centre by 3.30pm.

Friday 2nd October – Incursion Helen O’Grady Drama School

The Helen O’Grady Drama school who are a renowned organisation delivering programmes to children to build confidence and enhance creative talents, communication and performance skills will be coming to the school holiday programme. The children will be split into age groups and shown the basics of creative drama.

Children need to be at the Centre by no later than 9.30am.

PLEASE NOTE:

During excursions all staff carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056. Your message will be passed on.

Our Excursion policy requires all children and staff for their safety to be transported in a bus with seat belts. Unfortunately there is an additional cost for this.

As it is a policy, of Merinda Park Learning and Community Centre, please ensure that your child/ren do not bring spending money on excursions.

ALL CHILDREN MUST BRING A REFILLABLE WATER BOTTLE, HEALTHY MORNING TEA AND LUNCH EACH DAY ALONG WITH A COAT - PLEASE MAKE SURE ALL BELONGINGS ARE CLEARLY NAMED.

**MERINDA PARK LEARNING & COMMUNITY CENTRE
VACATION CARE BOOKING FORM
Monday 21st September – Friday 2nd October 2009**
Tick each box corresponding to the days you wish to book

FAMILY NAME _____

Child 1 _____

CCB % _____

Child 2 _____

CCB % _____

Child 3 _____

CCB % _____

Child 4 _____

CCB % _____

Have you completed an enrolment form for 2009

Yes/No

Have you read our 2009 Parents Hand book?

Yes/No

Date	Activities	Child 1	Child 2	Child 3	Child 4	Cost
Monday 21st September	Spring Craft Day					
Tuesday 22nd September	Excursion -Task works					\$18.50
Wednesday 23rd Sept	Pre-Historic Day					
Thursday 24th September	Mosaic Day					
Friday 25th September	Footy Day					\$3.00
Monday 28th September	Dress Up Day					
Tuesday 29th September	Cookie Day					
Wednesday 30th Sept	Construction Day					
Thursday 1 st October	Excursion Cranbourne Community Theatre					\$17.50
Friday 2 nd October	Incursion – Helen O’Grady					

In signing this agreement, I understand that I will be charged for all days that I have booked.

Signature of Parent/Guardian _____ Date _____

Signature of Staff _____ Date _____

Amount Paid \$ _____ Receipt No _____